

Franklin Public Library
 Library Board Meeting
 May 23, 2022
 Minutes—Approved June 27, 2022
ATTENDANCE:



Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Reivian Berrios (RB) <i>Vice-President</i>	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW) <i>Secretary</i>	X	Terry Berres (TB)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	Excused	Annemarie Vitas- Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director; Doris Weber (new board member)

CALL TO ORDER – M. Imp called to order at 6pm. Roll call was taken.

PUBLIC COMMENT - None

DONATIONS: - \$2,500 Anonymous Donation received with no restrictions.

VISITORS: Briony Beckstrom and Sarah Bublitz, Youth Reference Librarians; Laura Gravander, Teen/Outreach Librarian

- a. 2022 Children’s Summer Reading Program preview - Discussed Oceans of Possibilities program. Will be using more virtual recording for program and may need to adapt based on public health concerns.
- b. 2022 Teen Summer Reading preview - Discussed various programs which will offer. Trying to arrange variety for students. Discussed plans if weather related issues.

APPROVAL OF THE MINUTES- AA moved to approve April 25, 2022 Meeting of the Library Board of Trustees; AV seconded. Motion carried.

FINANCE COMMITTEE – A. Aleksandrowicz

- a. Approval of Vouchers and Invoices
 - i. Fund 15 - AV moved to approve vouchers in amount of \$24,886.77; MK seconded. Motion carried.
 - ii. Fund 16 - AV moved to approve vouchers in amount of \$9,188.24; RB seconded. Motion carried.
- b. Treasurer’s Report. April is 32.88% of the year. In Fund 15, revenue is 94.71% of the budget as anticipated. We continue to lose money on investments, which is concerning. Expenditures are 29.64% of the budgeted amount. They look normal and what we anticipated. Discussed usage of weekend maintenance employee. In Fund 16, revenue is 36.78% of budget. Expenditures are 20.02% of budget. Category 5312 Office Supplies are 51.06% of budget. This is the only account that is higher than anticipated.

BUSINESS:

- a. **Discussion and Possible Action Regarding Mud-jacking Versus Alternative More Permanent Solution** - IRS has suggested that mud jacking of concrete of walkways and patio would only be temporary solution. Bob Tesch says this means 5-10 years of life. Discussed getting estimates from PLM through a change order for redoing walkway and patio. However, the library last mud jacked almost 10 years ago. Discussed proceeding with mud jacking and other repairs.
- b. **Bylaws Review** - AV moved to table until next month's meeting; AA seconded. Motion carried.
- c. **Policy Review:**
 - i. Meeting Room Policy - AV moved to approve policy; AA seconded. Motion carried.

- ii. Statement of Cooperative Relationship - AV moved to approve; AA seconded. Motion carried.

UPDATE ON PAST OR UPCOMING COUNCIL ACTIONS RELATING TO THE LIBRARY – K. Wilhelm - Internal budget process starts June 15. On September 20, Mayor will present budget to Common Council. Finance committee will begin to review at that point.

UPDATE ON FRANKLIN PUBLIC SCHOOLS MATTERS RELATING TO THE LIBRARY – J. Mueller - No report but Trustees noted school district hired new superintendent.

REPORT OF THE PRESIDENT – M. Imp - Attended 5/3 Common Council meeting where Dennis McKnight presented on 20th anniversary. It was well received. JL planning to do presentation to Council in June or July and welcomes involvement from Board.

REPORT OF THE LIBRARY DIRECTOR – J. Loeffel

- a. Monthly Activity of Library Director & Library - Discussed HVAC and materials lockers. Some anniversaries and retirements at library and MCFLS. EV charger bill did not get passed this year.
- b. FPL @ a Glance Statistics Report - Revised

REPORT OF THE FRANKLIN PUBLIC LIBRARY FOUNDATION – J. Loeffel & A. Vitas-Oklobdzija - Approved money for CreateSpace and the Foundation plans to host a literary luncheon.

COLAND REPORT—T. Berres - COLAND plans to review committee structure.

UPCOMING LIBRARY BOARD MEETINGS:

- a. Library Board Finance Committee Meeting: Date TBD, in Sievert Conference Room
- b. Regular Library Board of Trustees Meeting: June 27, 2022 at 6pm in Fadow Meeting Room

Adjourn - AV moved to adjourn; MK seconded. Motion carried.

Respectfully submitted JW